

Where To Go For Answers

Question	Who to See	Where to Go	Contact
Academic Difficulty	Jeannie Steigler	Sage 2106	x 6269
	Assigned Faculty Advisor	Your Advisor's Office	
Academic Dishonesty	Dean of Students Office	Academy Hall 4600	x 6266
Academic Regulations	Jeannie Steigler	Sage 2106	x 6269
Adding a Course (After Add Deadline)	Advising & Learning Assistance Center	Sage 2106	x 6269
Adding a Course (On Time)	SIS Registration Website	http://sis.rpi.edu	
	Registrar	Academy Hall 2000 level	x 6231
	Course Instructor		
Advanced Placement	Kim Tobio	Academy Hall 2000 level	x 6299
Advisor Change	Pat Rickert (CORE Eng.)	JEC 3018	x 6620
	Department Contact (Major)	Department Office	
Affirmative Action	Human Resources	Gurley Building	x 6302
Billing	Bursar	Academy Hall 2000 level	x6610
Career Planning	Career Development Center	DCC Suite 209	x 6234
	Faculty Advisor		
Change in Major	Jeannie Steigler	Sage 2106	x 6269
	Faculty Advisor		
Cooperative Education	Career Development Center	DCC Suite 209	x 6234
Counseling (Non-Academic)	Counseling Center	Academy Hall 3232	x 6479
Degree Clearance	Registrar	Academy Hall 2000 level	x 6231
	Faculty Advisor		
Disability Services	Debra Hamilton	Academy Hall 4629	x 2746
Dropping a Course (After Drop Deadline)	Advising & Learning Assistance Center	Sage 2106	x 6269
Dropping a Course (On Time)	SIS Registration Website	http://sis.rpi.edu	
	Registrar	Academy Hall 2000 level	x 6231
English as a Second Language	Jeannie Steigler	Sage 2106	x 6269
Financial Aid	Financial Aid Office	Academy Hall 2000 level	x 6813
General Info (After Hours)	IPAC	Hunt Quad Archway	x 6636

Question	Who to See	Where to Go	Contact
Grades (Changes)	Registrar	Academy Hall 2000 level	x 6231
	Advisor / Instructor		
Grades (Reports)	Maria Zanotta	Academy Hall 2000 level	x 6179
Graduate Enrollment	Admissions Staff	Admissions Office	x 6216
Greek Programs	Jessica L. Wickiewicz	Academy Hall 4623	x 6294
H & SS Requirements	Elizabeth Large	Sage 5208	x 2576
Health Education	Health Center Staff	Health Center Academy Hall 3200	x 6287
International Services for Students and Scholars	Jane Havis	Academy Hall 4631	x 6561
Sports and Recreation	Carole Romano	Armory 215	x 6685
International Exchange Programs	Karen Dvorak	Walker 5103	x 3411
Leave of Absence	Mark Smith	Academy Hall 4717	x6266
Medical Excuses	Health Center	Academy Hall 3200	x 6287
Minority Students	Nicole Johnson	Academy Hall 4617	x 6272
Personal Problems	Counseling Center	Academy Hall 3232	x 6479
	Chaplains	Union Suite 3514	x 6518
	Dean of Students Office	Academy Hall 4600	x 6266
	Advising & Learning Assistance Center	Sage 2106	x 6269
Physical Education	Mike Griffin	Armory 210	x 8624
Provost	Robert E. Palazzo	Troy 3000	x 6487
Readmission	Jeannie Steigler	Sage 2106	x 6269
Registrar (Registration)	Registrar	Academy Hall 2000 level	x 6231
Registrar (Records)	Registrar	Academy Hall 2000 level	x 6231
Residence Life	Residence Life Staff	West Commons	x 6596
Study Skills	Advising & Learning Assistance Center	Sage 2106	x 6269
Transcripts	Registrar	Academy Hall 2000 level	x 6231
Tutoring	Sharon McGrath	Sage 2106	x 6829
Transferring Grades	Registrar	Academy Hall 2000 level	x 6231
Undergraduate Admissions	Admissions Staff	Admissions Office	x 6216
Undergraduate Research Program	Kim Ellenwood	Walker 4010	x 2244
Withdrawals	Mark Smith	Academy Hall 4717	x 6266