

Laboratory Checkoff Sheet

Section: _____

Partner 1: _____

Side: _____

Partner 2: _____

Seat: _____

Lab parts marked with *[]* are “recheck” grades. See reverse for more information.

Lab Part	Points	Score	Date	Late	Grader	GS
1 A	5					
1 B	15					
1 B	15					
2 A	5				Gradescope	
2 B	5					
2 C	10					
2 C	10					
3 A	5					
3 B	15					
3 B	15					
4 A	5					
4 B	15					
4 B	15					
5 A	5					
5 B	15					
5 B	15					

Final project to be graded on separate sheet.

ENGR-2350 Embedded Control

Laboratories will be graded in checkoffs using the following criteria:

<u>Mark</u>	<u>Credit</u>	<u>Description</u>
✓+	100 %	Laboratory works as defined. A minor error is acceptable.
✓	80 %	Laboratory works mostly as defined. Several minor errors are acceptable.
✓-	50 %	Laboratory is functional, but does not meet the conditions for satisfactory checkoff. Major error(s) is(are) evident.
<i>F</i>	0 %	Laboratory is barely functional, if at all.

Other Grading Notes:

- Checkoffs are due before the next laboratory meeting after the last meeting where said portion of the lab was assigned. For example, if Lab *N* part A was assigned over two laboratory meetings as listed in the class calendar, then the checkoff is due prior to the meeting following the second assigned meeting.
- Intermediate checkoffs (part A for all labs, part B for lab 2) will not be accepted after the due date. If a group has requested an extension, continue with the intermediate checkoff but mark as late. If the extension is not granted, the grade will be voided.
- Final checkoffs (part B for most labs, part C for lab 2) must receive a satisfactory grade of ✓, prior to late penalty assessment.
- Lab “recheck” grades (marked with *[]*) are only required if first checkoff attempt was a failure (✓- or *F*).
- A Lab recheck may also be attempted to improve upon the first attempt. Only one recheck is allowed, except for the case where a ✓ has not yet been awarded.
- Final checkoffs and rechecks will be assessed a 25 % deduction for each subsequent class period late.
- The number of days late should be marked in the “Late” column when checkoff is completed or simply marked with an ‘X’ and calculated later. Leave blank if not late.
- The GS column is to mark if the grade has been uploaded to Gradescope. Place an ‘X’ in this column when uploaded.