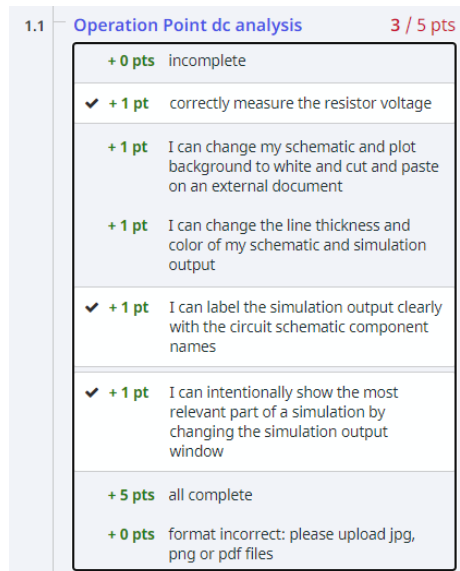


## Instructions for Submitting Proof of Skills Optimizations

Follow the instructions below for **EACH** of your Proof of Skills Optimization submissions.

1. **Before you upload a new submission for a question, take a screen capture of the graded rubric from your previous submission.** When you submit a question from Proof of Skills for optimization, your new submission will overwrite your previous submission and will delete the grade you received for it. **Submit only in PDF format.**
2. You only need to upload a new submission for questions that you want to have graded again for optimization. Grades for any questions you do not upload a new submission for will remain unchanged. Your grade for a question is equal to the highest grade you have received for that question – you should not lose points due to an optimization.
3. For questions that you want to have graded for optimization, you need to **submit a screenshot of your grading rubric for that question at the top of your new submission.** So, if you were to submit “Operation Point DC Analysis” for optimization, you’d include this image at the top of your document for that question:



Score	Description
+ 0 pts	incomplete
✓ + 1 pt	correctly measure the resistor voltage
+ 1 pt	I can change my schematic and plot background to white and cut and paste on an external document
+ 1 pt	I can change the line thickness and color of my schematic and simulation output
✓ + 1 pt	I can label the simulation output clearly with the circuit schematic component names
✓ + 1 pt	I can intentionally show the most relevant part of a simulation by changing the simulation output window
+ 5 pts	all complete
+ 0 pts	format incorrect: please upload jpg, png or pdf files

This will let us know what you have already been awarded points for and help us identify where to look for improvements in your submission. The submission for the question you’d like to have graded for optimization then comes below the image of your previous rubric.

4. Where you’ve made changes, either **highlight them** or **make the font a different color** or **indicate the area with updates**. If it’s something you can’t point out (such as changing the background color from black to white, make a note of that at the top of your submission).
5. Keep track of the scores you’ve received on each question on the “Proof of Skills Progress Rubric” (or in a spreadsheet), so that you know which questions you’ve received maximum points on and which ones still have room for improvement. This will also help you keep track of your current overall grade for Proof of Skills, since the grade for each optimization assignment will only reflect points from the questions you submitted for optimization.